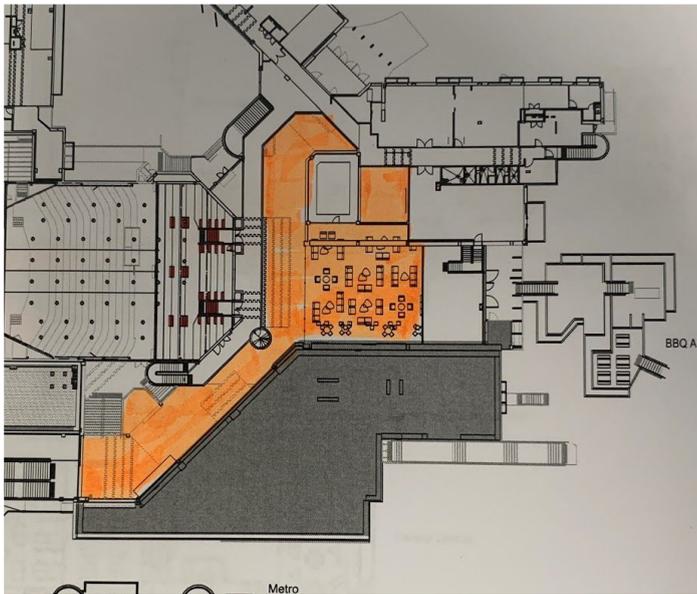


2021 Supervision Plan

Duties at LLV

Front Playground Scan the area for rough play. Primary Students without hats are redirected indoors. At 10:45 am for recess and 1:45 for Lunch, start preparing students to head to class from the far end of the playground. Staff should ensure no students remain out on the playground as they leave the duty. Teacher on duty should be the last to leave.

Level 5 Foyer Including Cafe Reinforce walking only indoors and at 10:45am and 1:45pm start moving students to class. Ensure there are no laptops of any kind in the Cafe, the furniture remains fixed and behaviour is 'cafe style'. Primary students do not bring laptops out of learning spaces.



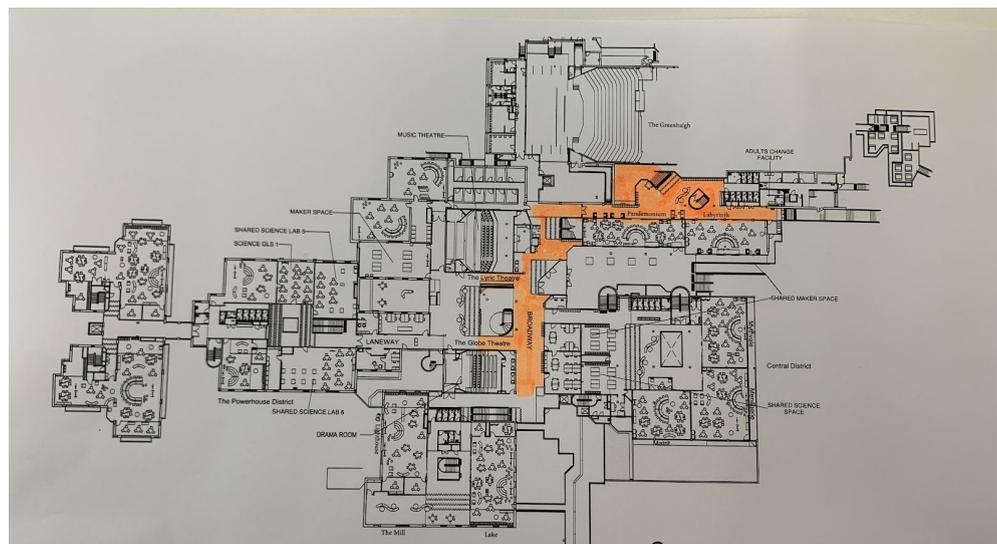
Level 5 The Keep - for study only - this is not covered by a duty

Year 12 ONLY before school, recess and lunch.

Level 4 Broadway

Reinforce walking only indoors and at 10:45am and 1:45pm start moving students to class.

No students should be in common areas adjacent to classrooms.



Oval A double supervision that starts about 5 minutes into lunch at 1:15 and leaves the oval about 1:40 pm so that students have time to get to class. Teacher picks up first aid kit and walkie talkie from Visitor Reception. Students meet the teacher at the fishpond (an announcement can be made over the PA) and head across for the entire lunch time. Teachers will need to take a FOB to enter and exit the school and a whistle. Sporting equipment can be collected if you would like from the storeroom upstairs in the gym (next to glass doors)

Exec Duty Recess and Lunch The HT or AP on this duty uses Edval Daily to check that teachers are on duty as per the timetable or the daily changes. They deal with any issues that arise that require follow up. They are expected to be out and about for the entirety of the duty. After checking the front playground, foyer and level 4 they finish with a checkin of stage 6.

Wet Weather Routine

At different times of the year, the outdoor play areas are not available. When Wet Weather is called, the front playground relocates to the theatre and a movie is put on.

Afternoon Bus

There is a 3:13pm 565 to Roseville(signed Chatswood) and a 3:20pm 565 shuttle to Lindfield Station.

We provide supervision for the 3:13 pm and the 3:20 pm buses.

Students line up with those intending to catch the 3:13pm first and then the 3:20pm. Students line up on the footpath - not in the shelter.

There is also a 3:31pm to Lindfield that some older students choose to catch.