

FOTV ANNUAL GENERAL MEETING MINUTES

Lindfield Learning Village P&C Association

Date: Thursday 20th February 2020
Time: 7.00pm – 8.30pm
Location: Lindfield Learning Village
Attendees: ~35 FOTV parents, Stephanie McConnell

1. Members participated in a friendly ice-breaker to kick-off the evening

2. An acknowledgement of Country was given by Caroline Reed

3. Who we are and what we've achieved

Outgoing President Jill McLachlan welcomed new families to LLV and reflected on the achievements of FOTV in 2019. Further details can be found in the attached Annual Report.

Jill pointed out that the Annual Report includes clarity on the role of FOTV as a P&C and the limits of that role, eg it does not replace the direct line of communication between parents and the school on matters concerning the daily life of the school. Jill also stressed that the student voice is important to FOTV and students are welcome to attend if participating in the meeting.

Special thanks to the 2019 FOTV Executive Committee, particularly outgoing President Jill McLachlan and outgoing Secretary Melissa Sukhla.

4. Elections for the 2020 Executive Committee

Congratulations to the following FOTV members, who nominated to join the 2020 FOTV Executive Committee. There was unanimous support for the following appointments:

President – Jason Wong

Vice President – Lucie Trinco, Vanessa Free

Treasurer – Wenying Han

Secretariat - Jenny Marshall

General Members – Chris Goring, Kim Adams, Daniella Minns

5. Presentation of Audited Financial Statements

Jason Wong (2019 Treasurer, 2020 President) presented the FOTV Audited Financial Statements for 2019. The full statement can be found in the AGM pre-read.

The group passed the following motions:

- a. To set the FOTV (P&C) membership fee for 2020 at \$2 per member
- b. To appoint Martina Kok, Member of Chartered Accountants of Australia and New Zealand as the auditor for the FOTV accounts for 2020.

6. Update from the Principal, Stephanie McConnell

Stephanie thanked all families for their involvement in FOTV, acknowledging the strong turnout at FOTV meetings. She also acknowledged the amazing staff at LLV, and welcomed the 60 new students who have joined LLV in 2020.

Stephanie presented on LLV's five priorities for 2020 (see attached slides and brochure), noting that:

- FOTV might be able to assist in relation to Priority 1: Meeting Every Child's Learning Needs which will require professional development/ upskilling staff with a toolbox of strategies they can use every day in the classroom in order to meet the needs of 80% of children, while extra support is put in place for the remaining 20% (gifted and those needing learning support).
- Priority 2: Assessment and Reporting includes continuous assessment and reporting against LLV's Learning Characteristics as well as the formal curriculum, supporting the development of skills for employees of the future.
- Priority 3: LLV Growth Coaching Model aims to grow and shape the professional practice of the staff.
- Priority 4: Culture & Pedagogy ensures that project based learning is not a 'free for all', students are still given structures through routines and rituals.
- Priority 5: Policies and processes focuses on innovative approaches to day to day processes

Stephanie also provided an update on the building program for LLV, noting the following:

- A \$149m ask to complete all remaining stages (Stage 2 and 3) has been submitted to NSW Treasury.
- The school is working on the basis that they will move into the remainder of the building in a staged process, with 168 additional students across all year groups from Day 1, Term 1, 2021.
- At completion the school will accommodate approximately 2,000 students. The target completion date is 2022.

7. Updates from Working Groups

UNIFORMS - Lucie Trinco provided an update on uniforms. An optional 'multi-form' is being made available. Bags have been dispensed and jackets and hats will be arriving in the coming month. The polo shirts are expected in May/June (owing to some production issues). Lucie noted that 90 orders were received, and that FOTV will run a limited 'uniform shop' so if new families wish to purchase items when stock arrives this will be possible. If stock starts getting low, the uniform group will come back to a General Meeting about further orders. Lucie is emailing families about ordered items not going ahead at this stage. FOTV has purchased a LLV bucket hat for every child K-2.

FUNDRAISING & SOCIAL EVENTS FOR 2020 - Lucie Trinco provided an update on the plans for social events and fundraising for 2020. Need some leads to sign up particularly for welcome drinks and the disco. Proposed *fund raisers (target \$60,000)* include the family contribution, primary/high school 'silent' disco, BBQs at sporting events, an event to match last year's big Trivia night (eg James Bond Casino Night), guest speakers/use of the auditorium, and a laser tag day. *Social events (not fund raisers)* include a drinks night to welcome new families, Parents' Christmas drinks, and Staff Christmas party. For further detail, please see attached calendar. The team is seeking volunteers to assist with event planning. Please contact friends@llv.community for further information.

STAGE SOCIALITES - Vanessa Free spoke to the role and importance of Stage Socialites, and encouraged parents to nominate via the link distributed to parents by the school.

CAFE REFURBISHMENT - Amelia Hesketh is seeking volunteers to support the two remaining items as part of the cafe refurb project. Monique Simpson nominated to lead the Pond works. FOTV are seeking a lead for the Tech Zone refurb.

8. Other business

Open forum Q&A. One query was about communication and whether school emails with information about upcoming events (eg rules for swimming carnival) can be loaded onto Compass. Stephanie said her idea is to rely increasingly on the school website which is now up and running (noting Amanda is still adding content and work is continuing to improve its functionality).

A reminder that FOTV Committee can be reached on the following email address:

friends@llv.community

Meeting closed at 8.30pm
